

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

October 19, 2016

The Board of Trustees of Vernon College met on Wednesday, October 19, 2016, at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas, with the following present: Dr. Todd Smith, Chairman; Mr. Norman Brints, Vice-Chairman; and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson and Mrs. Joanie Rogers. Absent were Mr. Irl Holt and Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President and Deans Dr. Gary Don Harkey, Garry David, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Ivy Harris, ERP/SIS Coordinator; Mrs. Criquett Lehman, Director of Quality Enhancement; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Minda Flynn, General Ledger Accountant, and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Payton McCormick from the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:35 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Ferguson, to approve the Consent Agenda containing the *Minutes of the September 21, 2016 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A – Dean David presented the *Financial and Investment Reports as of September 30, 2016*. Mr. Brints made the motion, seconded by Mr. Ferguson, to approve the report as presented. The motion carried unanimously.

Action Item B – Mr. Ferguson made the motion, seconded by Mrs. Pennington, to approve the *Philosophy, Vision, Values, Mission, and 2017-2021 Long Term Objectives for Vernon College* as presented by Mrs. Harkey. The motion also included the suggestion from Mrs. Pennington to consider changing the wording under Vernon College Values – “Our values define who we are” to possibly – “Our values define who we strive to be”. Mrs. Harkey will present the suggestion to the Institutional Effectiveness Committee for the next review. The motion carried unanimously.

Action Item C – Mrs. Rogers made the motion, seconded by Mrs. Pennington, to approve the *Mineral Lease* agreement with Tri-C Resources LLC., offering Vernon College a check in the amount of \$150.00 (0.05 decimal interest x 40.0 gross acres=2.0 net mineral acres, 2.0 net mineral acres x \$75/acre=\$150.00). The motion carried unanimously.

Action Item D – Mr. Brints made the motion, seconded by Mrs. Pennington to approve the *SACSCOC Substantive Change and THECB Notice Regarding the EMS/Paramedic Program* as presented by Dr. Johnston and Dr. Harkey. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Comments/Discussion – Mrs. Pennington asked if it were possible to receive a new glossary of acronyms. She stated there have been many new acronyms lately. When first used, the acronym is defined, but this is not the case once the acronym is in continuous use. Therefore, an updated glossary for the board would be good.

Vernon College Leadership Academy Update – Dr. Johnston reported the leadership class is going well. The class is a good group made up of eight staff members. There will be six sessions held every other Friday and the class has met three times.

Survey of Entering Student Engagement results review – Ms. Lehman reminded the Board that the College administers two national student engagement surveys - Survey of Entering Student Engagement (SENSE), and Community College Survey of Student Engagement (CCSSEE). She pointed out the 2015 Key Findings in the SENSE survey administered last fall.

Student Success Data Fact – Mrs. Harkey presented the Key Performance Indicator of Accountability Data Fact for *Graduation, Persistence and Retention Rate*. She highlighted the benchmarks and data related to the Title III grant.

Report on VC NIRA Rodeo – Dr. Johnston reported that the College Rodeo was a successful event with 16 schools and 500 participants. The production of the rodeo went very smoothly and had good community support.

ERP/SIS Update – Mrs. Harris noted that the Dynamics GP System (business side of the house) has been fully installed and moving toward the testing environment. Training on the reporting and purchasing portion is scheduled next week for the business office. The College is still on track for a “go live” date of March 2017. Unit 4 (student information system (SIS)) has installed the system on our dedicated cloud servers and it is still scheduled to go live March 2018.

Dr. Johnston presented the Reminder of Upcoming Events –

- Vernon College Foundation Annual Board Meeting, Wichita Falls, CCC – October 20, 2016
- Vernon College Preview Day, High school students on the Vernon campus – Wednesday, October 26, 2016
- College for Heroes/Walk for Warriors, CCC – November 10, 2016
- Vernon College Regular Board Meeting, Vernon Campus – November 16, 2016

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes from Faculty/Staff/Student Organizations – VC Employees’ Forum.

Mr. Ferguson made the motion, seconded by Mrs. Rogers, to approve the Vernon College Personnel Changes as recommended by the president and detailed on item 6 personnel information sheet. The motion carried unanimously.

Mr. Ferguson made the motion, seconded by Mrs. Rogers, to go into Closed Session at 12:49 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Mrs. Rogers made the motion, seconded by Mr. Ferguson, to reconvene in Open Session at 1:02 p.m. The motion carried unanimously.

Action Taken: None

There being no further business, Dr. Smith adjourned the meeting at 1:05 p.m.



Mr. Norman Brints, Vice Chairman



Mrs. Vicki Pennington, Secretary